

# CAVIGNAC & ASSOCIATES

## INSURANCE BROKERS

License No. 0A99520  
 450 B Street, Suite 1800 San Diego, CA 92101-8005  
 Tel. 619.234.6848 • Fax 619.234.8601 • Web www.cavnac.com

- Bid Bond Request
- Surety Letterhead Bondability Request (\*)
- Agent Letterhead Bondability Request (\*)

Name of Your Firm \_\_\_\_\_

Job Name / Description \_\_\_\_\_  
 Job Number \_\_\_\_\_ Location \_\_\_\_\_  
 IDIQ Program Name (if applicable) \_\_\_\_\_  
 To Whom Bid (Obligee) \_\_\_\_\_  
 Address \_\_\_\_\_  
 Bid Date \_\_\_\_\_ Start Date \_\_\_\_\_ Time to Complete \_\_\_\_\_  
 Penalties (Liquidated Damages) \$ \_\_\_\_\_ Maintenance Period \_\_\_\_\_

### BREAKDOWN

Estimated Bid Amount \$ \_\_\_\_\_  
 Estimated Bid Amount \$ \_\_\_\_\_  
 Estimated Bid Amount \$ \_\_\_\_\_  
 Estimated Bid Amount \$ \_\_\_\_\_

Bid Package # \_\_\_\_\_  
 Bid Package # \_\_\_\_\_  
 Bid Package # \_\_\_\_\_  
 Bid Package # \_\_\_\_\_

		Type of Sub-Trade	Amount	(%)
Labor	_____ %	_____	_____	_____ %
Mat'ls/Equip	_____ %	_____	_____	_____ %
* Sub-Trades	_____ %	_____	_____	_____ %
Profit – G/A	_____ %	_____	_____	_____ %
<b>Total</b>	<b>100 %</b>	_____	_____	_____ %
<b>* Total Sub-Trades</b>			<b>100</b>	<b>%</b>

Engineer Est. \$ \_\_\_\_\_ Bonds: Bid: \_\_\_\_\_ % Performance: \_\_\_\_\_ % Payment (Labor//Materials): \_\_\_\_\_ %

Bondability Letter Limits Desired Single: \$ \_\_\_\_\_ Desired Aggregate: \$ \_\_\_\_\_ Desired Available Capacity: \$ \_\_\_\_\_

### WORK ON HAND (jobs presently in progress and signed contracts)

Current Cost to Complete \$ \_\_\_\_\_ (Total)

### ADDITIONAL ITEMS REQUIRED

1. Bond Form(s) (check here if NOT Provided)
2. Invitation to Bid
3. Insurance Requirements
4. If JOC job, submit IDIQ Supplement Form with Request

### BID RESULTS

	Firm	Amount Bid
Lowest Bidder	_____	\$ _____
2 <sup>nd</sup> Lowest Bidder	_____	\$ _____
3 <sup>rd</sup> Lowest Bidder	_____	\$ _____